



ARCHWAY CLASSICAL ACADEMY | LINCOLN

A Great Hearts Academy

Headmaster Updates:

- [Extra Curricular Clubs](#)
- [18/19 AZ Merit Pick Up](#)
- [Message from the Health Office](#)
- [Important Dates](#)

PSO Updates:

- [New Volunteer Requirements](#)
- [Volunteers Needed for Kinder Welcome Breakfast](#)
- [Hot Lunch ORDERING](#)
- [Open PSO Positions](#)
- [Back-to-School Skate Party](#)
- [Kindergarten Welcome Breakfast](#)
- [PSO Board Meeting](#)
- [PSO Events Meeting](#)
- [Volunteering](#)

Dear Parents and Guardians,

We welcome you all to the 2019/2020 school year. I would love to extend my gratitude to our wonderful Admin and Front Office team for all the hard work they put into getting the school ready for our scholars and faculty. I am truly thankful for our Office Manager, Richele Petersen; Dean of Academics, Mrs. Stecker; outgoing Dean of Students, Mr. Cook; incoming Dean of Students, Mrs. Glory Pabon; Registrar, Mrs. Bluhm; and our Office Assistant, Mrs. Schoneberg. Also, I would like to thank our PSO President, Mrs. Post; Vice President, Mrs Corbin; Library Coordinator, Mrs. Lee, and all parent volunteers that worked during the summer. I understand that a lot of effort, hard work, and time went into getting us to this point. Because of your commitment and dedication this summer, I can confidently say that we are ready for the school year.

Tomorrow, July 29th is our “**Meet the Teacher Event**”. This event gives our students the opportunity to meet their teachers for the first time this school year and arrange their school supplies in their desks or lockers. By now, you should have received an invitation from your child’s homeroom teacher asking you to sign up for a fifteen-minute slot for each child attending our school. We are encouraging all families to be on time and leave the classroom on time to avoid bottlenecks. We are excited to welcome all of you tomorrow. Thank you for trusting us to educate your children.

Extra Curricular Clubs

This year we are making a change for all clubs to run on a **semester basis**. You will only need to register once for clubs in August which will continue through December. We suggest that you do not wait until the last minute as spots fill up quickly. Clubs run through our outside vendors will continue to take registrations through the first day of clubs. Dates for clubs are outlined below.

- **7/30** - Club list available online and at meet the teacher night
- **8/1** - Club Registrations begin
- **8/9**– Last day to register for clubs
- **8/12**– Clubs begin on the week of the 12th. (With the exception of Morning Club which will begin on the first day of school)

For questions please contact Cindy Kim at hkim@archwaylincoln.org

18/19 AZ Merit Pick Up

If you had a student in 3rd, 4th or 5th Grade last year, please stop by the office during regular office hours to pick up your students AZ Merit results. **For your convenience, the front office team will have a table set up in the main hallway at Meet the Teacher night.**

Health Office Update

I hope you have had a restful and healthy summer! As the first day of school approaches, I want to ensure that we are prepared for a safe and healthy school year. If your child has any medical conditions/concerns, medications to be given during school hours, or food allergies, please refer to the Family Handbook/Health Office information. Please reach out to me to complete all necessary paperwork prior to the first day of school. Here is a summary of what is required:

- If your child has **asthma**: You will need to complete an ASTHMA ACTION PLAN. This MUST include a physician's signature. Please give this to me with your child's inhaler.
- If your child has **food allergies**: You will need to complete an ALLERGY ACTION PLAN. All scholars with a nut allergy will be required to sit at a nut-free table during lunch, unless you choose to complete a LIABILITY WAIVER. If your child has Epi-Pens, please bring them in the original prescription box (both pens).
- If your child has **seizures, migraines**, or any other **medical concerns**, there are CARE PLANS to be completed.
- If your child has **medication to be given at school**, you will need to complete a MEDICATION ADMINISTRATION CONSENT.
- If your child has not had all the required **immunizations**, I will notify you. If I have already contacted you, please complete these as soon as possible. .
- If your child is **11 years old**, or will be turning 11, there are immunizations that are required. Please make sure you complete those.

I will provide you with the necessary documents. I will be on campus 7/30-8/2, and I will also be available at our Meet the Teacher event 7/30 from 4:00-6:00 p.m.. Please contact me via phone, email: KMustard@archwaylincoln.org , or in person if you have any questions.

From the PSO

New Volunteer Requirements!

PSO is working with the Administration and front office to implement a new volunteer tracking system. More information will be coming throughout the first quarter and we hope to have the system up and running by the beginning of second quarter, October 16th. As part of the system, the front office will now be storing all volunteer badges. You can pick up your badge when you come to volunteer and drop it back off when you are done. The only things requiring badges are Volunteering on campus and chaperoning for field trips. **Please turn in your current badge next time you are on campus. We will also have a box at Meet the Teacher at the PSO table to collect badges. Drop it off and get a reward!**

Volunteers needed for Kinder Welcome Breakfast

We are still looking for volunteers to help at our breakfast. Do you remember how stressful the first day of school can be for our kinders and their parents? Please help us to do this one kind gesture for them to help make the day a little easier. PSO is looking for a few volunteers from 1st-5th grade parents to help with our welcome breakfast for all Kinder parents. Please help us carry on the tradition! Volunteers must have their volunteer badge to help. [See the sign up here.](#)

Hot Lunch ORDERING Starts Tuesday, 7/30; LUNCH SERVICE Starts 8/12

Dishes2U registration and ordering starts Tuesday, July 30. Lunch deliveries will begin Monday, August 12th. For more information on how to order, our school password, and a FAQ page, visit the School Lunches [School Lunches](#) page on the PSO website.

Please note that lunches are not available until August 12th, so plan to send in a lunch with your child until then.

To Make Our Hot Lunch Program Successful, We Need Volunteers

Did you know our school lunch program is run 100% by volunteers? To make this program successful we need your help! [Please see the sign up for August – October.](#)

PSO Positions Open for Next Year

PSO is still looking for a few parents to fill our open positions. We have the following positions open:

- Social Events Co-Coordinator (we already have one, but she needs a partner!)
- Snack Bar Coordinator (We can not have a snack bar at lunch without this filled. Please Help!)
- Parent Positive Coordinator (we are looking for a partner for our one coordinator)
- Spring Showers Coordinator
- Read-a-Thon Coordinator

If you are interested or would like more information, please [email Cathy Post](#).

Back-to-School Skate Party at Skateland

Celebrate Back-to-School with all your friends at Skateland! Join us **August 8th from 5:30 p.m. to 8:00 p.m.** Admission is free and skate rental is \$3.50. For additional information, check out our flyer on the [PSO website here](#)

Kindergarten Families - Join Us for our Welcome to Kindergarten Breakfast

Come celebrate as your little one takes a big step!

The first day of school is exciting and fun, but sometimes overwhelming. It's a time of laughter (and maybe tears) for it means our children are growing up! To ease into the new school year, Kindergarten parents are invited to Archway Lincoln on the first day of school to socialize with other parents and enjoy a light continental breakfast of donuts, muffins, and coffee.

- **Thursday Morning, August 1st**
- **8:00 to 8:45 a.m.**
- **Archway Multi-Purpose Room (MPR) No RSVP Required**

First PSO Board Meeting

Our first PSO Board meeting of the year is on **Tuesday, August 6th at 2pm**, right before pick up. If you would like to know what is happening with PSO and the upcoming year, please join us. All parents are welcome to attend. (Please note that only PSO matters will be discussed at the meeting).

PSO Events Meeting

The Events Committee is having its first meeting of the year on **Wednesday, August 7th at 8:15am**, right after drop off. Meetings are held at Panera near the school, Germann and Gilbert. We will be discussing the schedule of events for the year and deciding what each event will be. If you would like to help shape what our events are for the year, please join us!

Volunteering

For all current volunteer opportunities visit our [Volunteer page here](#).

Important Dates

- July 30 - Meet the Teacher Night
- Aug 1 - FIRST DAY of School
- Aug 6 - PSO Board Meeting
- Aug 7 - PSO Events Meeting
- Aug 8 - Skateland Back-to-School Party

Contact Information

Richele Petersen, Office Manager
480 424 1798
rpetersen@archwaylincoln.org

Attendance Line
480 424 1798 Option 2
or aschoneberg@archwaylincoln.org

Website and Links

[Archway Lincoln Website](#)
[Archway Lincoln PSO Website](#)
[Lincoln Prep Athletics Website](#)
[Archway Lincoln PSO Facebook Group](#)
[Great Hearts Facebook](#)
[Teacher Blog Pages](#)