

# 2021-2022

# **New Family Orientation**

Important next steps

# **CHECKLIST**

Uniforms purchased from Dennis Uniforms <u>www.dennisuniform.com/schools/QAL</u>
Part A Grade Level Consumables and Field Trip fee purchased from Archway
Lincoln <u>Parent Payment Portal</u>
Part B Literature Consumables - <i>Classics to Keep</i> – Barnes & Noble Bookfair - May 15 <sup>th</sup> -22nd. <u>BN.com/bookfairs</u>
Phonogram Cards (one set per family). To be purchased from Archway
Lincoln <u>Parent Payment Portal</u> ( <b>Not</b> part of the Consumable Bundle)
<b>2021-22 Full Day Kinder Payments</b> – Early Bird Special if purchased before
July on the <u>Parent Payment Portal</u> .
School Supplies <u>EduKitinc.com</u>
Volunteering Raptor Volunteer Application
After School Athenaeum – ( <u>Register for Athenaeum</u> )

### **UNIFORM PARTNER**

At Great Hearts schools, the student uniform is an essential part of who we are and what we do. The uniform serves to unify our students as one community of learners, irrespective of our diverse backgrounds. The uniform also signifies to the larger community our common purpose and identity as schools in pursuit of the true, the good and the beautiful. Finally, the uniform frees our students to pursue their intellectual and moral development as individuals, without the distractions of fad and fashion. True individuality is formed in the heart and mind, not appearances.

Great Hearts Academy Lincoln is proud to partner with Dennis Uniforms.

Dennis Uniforms 3645 E. Indian School Rd #1 Phoenix, AZ 85018 (602) 220-0302 www.dennisuniform.com/schools/QAL

### **GENERAL UNIFORM AND DRESS CODE**

Please see Family Handbook for complete Uniform and Dress Code policy at https://archwaylincoln.greatheartsamerica.org/academy-life/handbook/

### Shirts

- Short or Long sleeve with school logo
- Color: White or Light Blue
- Fit: Shirt must remain tucked in
- Vendor: Dennis Uniforms

### Shorts

- Color: Navy blue
- Style: Flat or pleated front walking shorts. Shorts should fall mid-thigh and not be longer than the knee, with belt loops.
- Fit: No excessively baggy or tight-fitting shorts will be permitted. Shorts should be worn at the waist with no undergarments visible. The shorts should have belt loops and a solid, dark belt should be used.
- Vendor: Any, as long as the shorts are indistinguishable from the approved vendor.

#### Pants

- Color: Navy blue
- Style: Flat or pleated front dress pants, no jeans or cargo pants, with belt loops.
- Fit: Pants should reach the shoe but not drag on the ground. No excessively baggy or tight-fitting pants will be permitted. Pants should be worn at the waist with no undergarments visible. The slacks should have belt loops and a solid, dark belt should be used.
- Vendor: Any, as long as pants are indistinguishable from the approved vendor pants

### Shoes

- Color: The shoes should be solid white, or solid black
- No colors on the shoes or soles
- No neon or bright colored shoelaces (black shoes must have black laces and white shoes must have white laces)
- Style: Athletic (tennis, Keds) shoes. (No slip-ons or dress shoes)

### Socks

• Color: black, blue, or white

### Sweaters

- Color: Navy blue with school logo
- Style: Vest, sweater, or cardigan
- Vendor: Dennis Uniforms

### Knit Jacket

- Color: Navy blue with school logo
- Vendor: Dennis Uniforms

### Outerwear

Jackets may be worn to school for warmth but must be free of logos and messages. Jackets may only be worn before and after school and during recess.

### Backpacks

Backpacks and lunchboxes should be free of icons and pop culture (peace signs, cartoon characters, tie-dyed patterns etc.) as well as messages that are offensive or inappropriate. These items must be stored on the designated shelving units in the classroom during the school day. Due to small storage spaces, rolling backpacks are not permitted.

### **STUDY MATERIALS**

In order to do well at school, students must be prepared with the proper tools.

### **Textbook Deposit:**

The Textbook Deposit is a onetime fee of \$150 for new students entering K-5<sup>th</sup> grade. This was part of the required documentation when you enrolled. The textbook deposit ensures that the books used in the classrooms are returned in good condition and will be refunded when your student graduates or leaves Archway Lincoln.

### Consumables: Part A and Part B:

- Part A Grade Level Consumable Bundles include: Singapore Math textbooks/workbooks, Spelling/Vocab notebook, Agenda, and Field Trip fee. These consumables are your students to use and keep for the 21/22 school year and will be given to your student on the first day of school. Parents are encouraged to purchase these consumables **before** the start of school by clicking on the <u>Payment Portal</u> located on the front page of our website.
- Part B Literature Consumables: It has always been the tradition of Great Hearts for students to develop a personal library of books that they can mark in and keep during their time at Archway Lincoln and treasure for years to come. We call these books "Classics to Keep". All books must match the ISBNs listed on attached consumable list to ensure students can follow along on the same page when reading and discussing in class.

**Supply Lists:** Grade specific lists are available on our website. You will have two options when it comes to collecting your students' school supplies.

- Archway Lincoln offers the EduKit program as a convenient option for busy families to order school supplies for the 2021/22 year. EduKits include the supplies approved by our school. Once ordered, EduKits will send the school a personalized box with your student's name on it which will have ALL the supplies the teachers have requested. Go to www.edukitinc.com by June 15<sup>th</sup> for the BEST pricing and free shipping. Extended ordering is available June 16-July 6 for an additional fee and will be delivered directly to your home shortly before school begins.
- Another option is taking the attached school supply list and purchasing the school supplies from various stores. <u>2021/22 School Supply Lists</u>



THE DATE



## Archway Lincoln – May 15-22, 2021

### **IN-STORE & ONLINE BOOKFAIR**

### **Chandler Fashion Center or Gilbert Santan Village**

# HOW CURBSIDE PICK UP WORKS

- 1. Shop BN.com
- 2. Choose "check in-store availability" above the "add to cart" button
- 3. Complete order & enter payment information
- 4. Wait for our email response stating "your order is ready"
- 5. Pull up curbside and call us for delivery to your car

### CAN'T ATTEND OUR BOOKFAIR AT BARNES & NOBLE?

Visit BN.COM/bookfairs to support us online from 05/15/2021 to 05/22/2021 by entering Bookfair ID 12609327 at checkout. A percentage of your Barnes & Noble purchases will benefit our school/organization.

### **#BNBOOKFAIRS**

### Archway Classical Academy | Lincoln 2021-2022 School Book List

\*Items to be purchased from the school are available on the school website.

\*\*Books to be purchased from Barnes & Noble (available at Chandler Fashion Center and San Tan Village). (Please make sure all ISBN Numbers match this list)

			Wil	l be	
			Sold by		
Kinder	Book	ISBN	B&N **	School*	Price
A	Spalding Phonogram Cards - 1 set per family (NOT included in Consumable Bundle)			x	\$15.00
ų.	Pink Primary Spelling/Vocabulary Notebook 5/8" line			Х	\$3.00
Part	Leveled Reader Bag			х	\$6.00
_	Singapore Math Bundle			Х	\$25.00
	Field Trip Fee			х	\$20.00
B	Little Bear - Else Holmelund Minarik	978- 0064440042	х		
Part	Mouse Soup - Arnold Lobel	978- 0064440417	х		

1st	Book	ISBN	B&N **	School*	Price
	Agenda			Х	\$5.00
∢	Spalding Phonogram Cards - 1 set per family (NOT included in Consumable Bundle)			х	\$15.00
ب	Pink Primary Spelling/Vocabulary Notebook 5/8" line			Х	\$3.00
Part	Leveled Reader Bag			Х	\$6.00
	Singapore Math Bundle			Х	\$71.00
	Field Trip Fee			х	\$20.00
	Frog and Toad Boxed Set - Arnold Lobel	978- 0060580865	х		
B	Owl at Home - Arnold Lobel	978- 0064440349	х		
Part	A Bargain for Frances - Russell Hoban	978- 0064440011	х		
Ps	Sam the Minuteman - Nathaniel Benchley	978- 0064441070	х		
	Three Tales of my Father's Dragon - Ruth Stiles Gannett	978- 0679889113	х		

2nd	Book	ISBN	B&N**	School*	Price
	Agenda			х	\$5.00
	Spalding Phonogram Cards - 1 set per family (NOT included in				
	Consumable Bundle)			Х	\$15.00
▼					
<u>ب</u>	Pink Primary Spelling/Vocabulary Notebook 5/8" line			х	\$3.00
Part					
	Singapore Math Bundle			х	\$74.00
	Field Trip Fee			Х	\$20.00

	]	978-		
	Boxcar Children - Gertrude Chandler Warner	0807508527	Х	
		978-		
ß	A Cricket in Times Square - George Selden	0312380038	Х	
		978-		
Part	Sara, Plain and Tall - Patricia MacLachlan	0062399526	Х	
		978-		
	Little House in the Big Woods - Laura Ingalls Wilder	0060581800	Х	
		978-		
	Charlotte's Web - E.B. White	0064400558	Х	

3rd	Book	ISBN	B&N**	School*	Price
	Agenda			х	\$5.00
	Spalding Phonogram Cards - 1 set per family (NOT included in Consumable bundle)			х	\$15.00
4	Blue Intermediate Spelling/Vocabulary Notebook 3/8"			Х	\$3.00
セ	Singapore Math Bundle			Х	\$77.00
Part	Field Trip Fee			х	\$20.00
	Pinocchio (Puffins Classic) - Carlo Collodi	978- 0141331645	х		
	The Trumpet of the Swan - E.B. White	978- 0064408677	x		
B	The Harp and Laurel Wreath GH Edition	978- 1586176914	х		
Part	Little House on the Prairie - Laura Ingalls Wilder	978- 0064400022	х		
	Theory Time: Workbook Series- Theory Fundamentals Grade Three	978- 1890348038	х		
	The Lion, The Witch, and the Wardrobe - C.S. Lewis	978- 0064409421	x		

4th	Book	ISBN	B&N**	School*	Price
	Agenda			х	\$5.00
	Spalding Phonogram Cards - 1 set per family. (NOT included in Consumable Bundle)			х	\$15.00
A	Blue Intermediate Spelling/Vocabulary Notebook 3/8"			Х	\$3.00
セ	Singapore Math Bundle			Х	\$78.00
Part	Field Trip Fee			х	\$20.00
	The Wizard of Oz - L. Frank Baum	978- 0486291161	х		
	Pollyanna - Core Knowledge Classic	978- 1890517069	х		
8	Robin Hood - Core Knowledge Classic	978- 1890517168	х		
Part	The Harp and Laurel Wreath	978- 1586176914	х		
Ра	Prince Caspian - C.S. Lewis	978- 0064409445	х		
	Carry on Mr. Bowditch - Jean Lee Latham	978- 0618250745	х		
	Theory Time: Workbook Series - Grade Four Early Intermediate	978- 1890348045	х		

5th	Book	ISBN	B&N**	School*	Price
	Agenda			х	\$5.00
۷	Singapore Math Bundle			Х	\$78.00
ť	Field Trip Fee			х	\$20.00
Part	Combination Lock for Locker (Included in Consumable Bundle)			х	\$5.00
		978-1-933486-			
	Little Women - Core Knowledge Classic	01-7	Х		
	The Phantom Tollbooth - Norton Juster	978- 0394820378	x		
		978-			
	The Harp and Laurel Wreath	1586176914	X		
		978-			
B	Voyage of the Dawn Treader -C.S. Lewis	0064409469	Х		
Part	Where the Red Fern Grows - Wilson Rawls	978- 0440412670	x		
Å		978-			
	The Secret Garden - Frances Hodgson Burnett	0064401883	Х		
		978-			
	Growing Your Vocabulary: Learning from Latin and Greek Roots - B	1580498715	X		
		978-			
	Growing Your Vocabulary: Learning from Latin and Greek Roots - C	1580498722	X		
		978-			
	Theory Time: Workbook Series - Grade Five Early Intermediate	1890348052	Х		

### VOLUNTEERS

At Archway Lincoln we believe that the education of the child must involve the student, the teacher, and the parent. Parents are enthusiastically encouraged to volunteer at the campus. At the request of the teacher, they are welcome to come into the classroom to read, tutor, or help with clerical duties. We ask that parent volunteers attend a volunteer orientation at the beginning of the year and undergo a background clearance before working with students.

Archway encourages every adult—parents, stepparents, grandparents, aunts, uncles, and community members—to take a special interest in the lives of Archway's students, to act as mentors and tutors, and to instill in every student a love of learning. Volunteers work in conjunction with the faculty to ensure the most effective education possible for their children. To this end, volunteers are responsible for knowing and understanding the contents of Archway's family handbook and are encouraged, but not required, to participate on school committees and provide other volunteer services.

### **Raptor Volunteer/Visitor System**

We have partnered with Raptor Technologies to screen our volunteers and guests on campus. The safety of our students, faculty, and staff are of the utmost importance at Great Hearts.

The Raptor system will better allow us to track visitors, vendors, and volunteers in our schools and provide us with a safer environment for our students and staff.

### What does this mean for you?

Upon entering Archway Lincoln, all visitors will be asked to present a valid state-issued ID, which will be scanned into the system. It is important to note that the Raptor system only scans the visitor's name, date of birth and photo. Additional visitor data from the driver's license is not gathered nor is the system connected to any other system such as the Department of Motor Vehicles. Therefore, any other information on the ID is not scanned by the system and is not accessible to any of the users. Once entry is approved, Raptor will issue a badge that identifies the visitor, the date, and the purpose of his/her visit.

If you are a **volunteer**, you will be required to check in with your valid state issued ID through the Raptor system before entering the campus. You will be given a Volunteer badge to wear while on campus.

If you are interested in Volunteering for the 21/22 school year, please <u>complete and submit a</u> <u>volunteer application</u>. Please email <u>Archway Lincoln PSO</u> for Volunteer Opportunities

A visitor's badge will not be necessary for those who visit our schools simply to drop off an item in the office or pick up paperwork. If a person does not have identification, he/she will not be given access to the building. If the person needs access, they will have to use an authorized form of ID to gain access past the front office.

If you are interested in learning more about the Raptor visitor management system, please visit the Raptor Technologies website (<u>www.raptortech.com</u>) or visit <u>https://www.greatheartsamerica.org/volunteer/</u> to volunteer.

### **After-School Athenaeum**

**After-School Athenaeum** is focused on the liberal arts and promotes learning by providing students dedicated homework time in addition to a diverse array of culturally enriching, academically oriented activities beyond the classroom. Our activities and lessons are aimed at improving students' scholastic performance by reinforcing the lessons, virtues, and curriculum of the classroom.

But it's not all academics! Athenaeum scholars also enjoy time for recreation, games, socializing and just plain fun. Athenaeum runs daily from the dismissal bell (even on early release and half-days) until 6:00 p.m. Flexible and affordable options are available to fit any family's after-school needs.

\*The Athenaeum (ath-uh-nay-uhm) was originally a school in Rome, founded by Emperor Hadrian in 133 A.D. for the promotion of literary and scientific studies.

**Registration for the 2021-2022 academic year is** <u>now open</u>! Register by May 31st and save \$75 off the annual registration fee!

### **Communication and Emails**

Our main communication to parents is through our weekly **Headmaster Updates** sent from Archway Lincoln via email. Be sure to watch your email inbox, add us to your contact list, and check your spam/junk inbox to receive the latest news!

Important Reminder to please opt in for Text messaging to receive important updates regarding Archway Lincoln. Type "yes" to 67587 to begin receiving text from Archway Lincoln and Great Hearts.

If you have any question's please contact Archway Lincoln Office Manager, Ms. Richele Petersen, at <a href="mailto:rpetersen@archwaylincoln.org">rpetersen@archwaylincoln.org</a> or call (480) 424-1798 during office hours.

### **Front Office Hours**

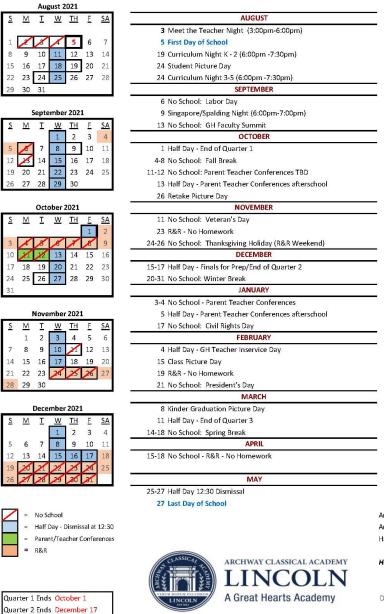
School Year: 7:30am-3:45pm (Mon, Tues, Thurs, & Fri)

### Wednesday and Half Days: 7:30am-1:30pm

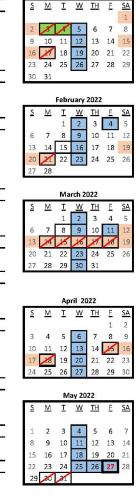
**Summer Hours**: 8:00am-1:00pm (Monday – Thursday; Closed on Friday) *Campus will be closed from June 25*<sup>th</sup>-July 9<sup>th</sup>.

#### Archway Classical Academy | Lincoln

#### 2021-2022 Student Calendar



Quarter 3 Ends March 11 Quarter 4 Ends May 27



January 2022

Archway Lincoln begins at 8:05am Archway Lincoln ends at 3:10pm Half Day Kinders end at 12:00pm

Half Days end at 12:30pm (all grades)

Dates are subject to approval and may change at anytime

Last update: 3/1/2021

### **Archway Only Families**

We look forward to partnering with you in making traffic as quick as possible. In order to do this, we have a couple options for families as they drop-off and pick-up their student(s). For the safety of all our students and families, please take note of the following important directions:

- Right turns only when entering and exiting campus from Stearman Dr. and Gilbert Rd.
- Campus speed limit is 10 MPH.
- No cell phone use in the car line.
- Please avoid the JCPenney parking lot.

#### Morning Drop-Off: 7:45-8:05 AM

#### CAR LINE

- Enter campus from Stearman Dr. (Archway entrance).
- Drivers must stay in their vehicle; teachers will open car doors and assist your students.
- Students unload north of the crosswalk and should be ready to exit when the car stops.
- Please use the Walk-Up Parking Lot if your student requires extra time to exit the car.
- Left lane exits onto Stearman Dr.; Right lane exits onto Gilbert Rd.

#### WALK-UP PARKING LOT

- Enter from Gilbert Rd.
- Parents must park and walk their student(s) to the crosswalk.
- Students coming from the parking lot must be accompanied by an adult.
- Crosswalk directors will notify pedestrians that it is safe to cross.

#### Afternoon Pick-Up: 3:10-3:40 PM

#### CAR LINE

- Enter from Stearman Dr. (Archway Entrance) with your family placard visible for the staff.
- Cars at the front of the line should pull all the way up to the "Car Line Starts Here" sign.
- Drivers remain in the vehicle and allow teachers to open car doors and assist your students.
- Please use your blinker when your students are loaded and you are ready to depart.
- Traffic directors will signal for you to pull up or out of line.
- Archway car line exits onto Stearman Dr.

WALK-UP Parking Lot

- Enter from Gilbert Rd.
- Use the parking lot by the field
- Crosswalk directors will notify pedestrians that it is safe to cross.
- Have your family placard in hand and join the line on the north sidewalk by the playground.
- One of our teachers will locate your student and pair them up with you.

While our Academy does not have any specific directions, we encourage families to stagger their arrival time within the dismissal period (arrive at 3:20pm or 3:30pm). Not only does this shorten your wait time but it also alleviates traffic congestion and keeps the car line moving.

### Archway + Prep Families

We look forward to partnering with you in making traffic as quick as possible. We recommend that families make a plan with your Prep and Archway students and encourage them to remain diligent in linking up with their siblings in a timely and efficient manner. For the safety of all our students and families, please take note of the following important directions:

- Right turns only when entering and exiting campus from Stearman Dr. and Gilbert Rd.
- Campus speed limit is 10 MPH.
- No cell phone use in the car line.
- Please avoid the JCPenney parking lot.

Morning Drop-Off: 7:25-7:43 AM

#### CAR LINE

- Enter campus from S. Stearman Dr. (Prep entrance).
- Drivers must stay in their vehicle and use the inside lane closest to the school building.
- Older students will need to help younger students exit the car if necessary.
- Please use the Walk-Up Parking Lot if your student requires extra time to exit the car.
- At the fork, left turn exits onto Stearman Dr.; Right turn exits onto Gilbert Rd.
- Right turn only when exiting campus.

#### Afternoon Pick-Up: 3:15-3:40 PM

#### CAR LINE

- All families with Archway and Prep students will pick up their students on the Prep side.
- Please do not enter the Prep car line before 3:15 pm.
- Enter from S. Stearman Dr. (Prep entrance) and use the Prep + Siblings car line (right hand lane).
- As you approach the gym switch to the inside lane for Prep + Siblings.
- Have your family placard visible for the staff member this will dismiss your Archway student.
- Please remain in the inside lane as you drive around to the Prep side.
- Archway students link with a supervising teacher and their Prep sibling in the Prep courtyard.
- Prep siblings will escort their Archway siblings to the Prep carline.
- Prep students are not allowed in the Archway building or recess area.
- Prep car line exits onto Gilbert Rd. (right turn only)

#### WALK-UP Parking Lot

- Enter from Gilbert Rd.
- Use the parking lot by the field.
- Crosswalk directors will notify pedestrians that it is safe to cross.
- Have your family placard in hand and join the line on the sidewalk by the playground.
- Prep students are required to use Prep exits and walk around the campus to meet families.

While our Academy does not have any specific directions, we encourage families to stagger their arrival time within the dismissal period (arrive at 3:20pm or 3:30pm). Not only does this shorten your wait time but it also alleviates traffic congestion and keeps the car line moving.

